

BOROUGH OF HAMBURG
BOARD OF PUBLIC WORKS AGENDA
December 13, 2023 at 7:00 p.m.

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., December 13, 2023 with a flag salute.

Roll Call

Approval of Minutes

November 1, 2023 Regular and Executive Session Meeting Minutes– Motion to approve

Individual Cases

Executive Session

Engineer / Water Superintendent Report

- Sewer stations
- Generators – Michael Court and Limekiln Road
- Booster station
- Sweeper truck
- Well 1A bid proposal
- Meters

Public Portion

Motion to open

Correspondence

- 12/1/2023 SCUA correspondence re: Estimated Annual Charge – FY 2024
- 11/14/2023 SCMUA FY 2024 Final Rate Schedule Effective December 1, 2023
- 11/2/2023 Memo to Council re: review of Wind River Environmental proposal

Adjournment

Motion to Adjourn

** REMINDER – January meeting is scheduled for Thursday, January 11, 2024 **

HAMBURG BOARD OF PUBLIC WORKS MEETING MINUTES

November 1, 2023

Open Meeting / Flag Salute / Certification:

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., November 1, 2023 with a flag salute.

Roll Call: Chairman Ron Garrett, Pat Berado and Paul Marino were in attendance. Absent: Vinnie Busteed, Bob Krysiak, John Moeckel and Mayor Krasnomowitz. Also present: Wendy Brick, Regina Flammer, Councilman Haig, John Perry, Alec Yanish and John Ruschke, PE.

Approval of Minutes: Motion by Marino, second by Berado to approve the October 11, 2023 Regular Meeting Minutes. All eligible members in favor including Chairman Garrett.

Executive Session: Motion at 7:02 p.m. by Marino, second by Berado to enter Executive Session with all members present in favor.

Motion at 7:07 p.m. by Marino, second by Berado to resume the regular meeting agenda with all members present in favor.

Motion by Marino, second by Berado with all members present to extend the payment term for 59 Route 23 to November 9, 2023. Cash payment of \$262.57 required on that date.

Regina Flammer sent out 400 turnoff notices to property owners. She discusses the turn off list which includes a total of 114 properties both residential and commercial. The turnoff date would be November 7, 2023. Board discussion as to the increased number of notices and potential mail delay issues.

Motion by Marino, second by Berado with all members present in favor of suspending turnoffs and sending a second notice.

At 7:20 p.m., a motion is made by Haig, second by Marino with all members present in favor to open the meeting to Alec Yanish. Yanish discusses the meter reading issues and the cell service and internet issues. The signal search drains the meter's lithium battery. The meters located on the exterior of the properties are not experiencing the issue. Units are being replaced if they have dead batteries. Board discussion regarding the contract with the company. Ruschke to contact the company.

Engineer / Water Superintendent Report:

At 7:29 p.m., a motion is made by Haig, second by Marino with all members present in favor of opening the meeting to John Ruschke, PE and John Perry.

Perry informs the Board that he will inform the DEP that Well 1A is inactive. Brief discussion on Dupont Class Action suit.

Yanish updates the Board on the water leak at the Post Office which has been resolved after three weeks. 500-1,000 gallons were lost in that leak.

Yanish discusses the recent water main break at Weichert located where the road was recently paved by the State. The break was repaired. He suggests that the main be moved. Discussion on getting quotes for a truck and checking with surrounding towns to share services for the truck.

Yanish discusses the Limekiln Road culvert. The depths of the force main need to be confirmed. The work should take one week. Ruschke indicates that the DEP permits have strict timeframes to complete the work.

Yanish informs the Board that electrical permits applications are being finalized for the Limekiln Road sewer station. The work should be completed this month. The Quarry Road pump station should be up this month.

Quotes submitted by Wind River Environmental (\$3,300-\$3,500) and TAM Enterprises (approximately \$5,600) are discussed.

Motion made by Marino, second by Berado to send the Wind River Environmental quote to the Council for review and action with all members present in favor.

Discussion on the sewer flows which are lower compared to prior years.

Discussion on preventative testing which is not needed.

Board discussion on hardship cases as they relate to the recent water main break and water turnoffs and the sample form used by a utility company. Hardship appeals could be filed. Reverse 9-1-1 notifications could be utilized.

Correspondence:

No comments on the correspondence.

Public Portion:

There are no members of the public in attendance.

Adjournment:

Motion made by Berado, second by Marino to adjourn the meeting at 7:54 pm. All members present in favor.

Respectfully submitted,

Wendy Brick
Secretary to the Board of Public Works

**HAMBURG BOARD OF PUBLIC WORKS
EXECUTIVE SESSION MEETING MINUTES**

November 1, 2023

Roll Call

Present: Ron Garrett, Pat Berado, Paul Marino

Also Present: Wendy Brick, Regina Flammer, Councilmember Haig

Individual Cases -Executive Session

Motion by Marino, seconded by Berado to enter into Executive Session at 7:02 p.m. All board members present in favor.

59 Route 23

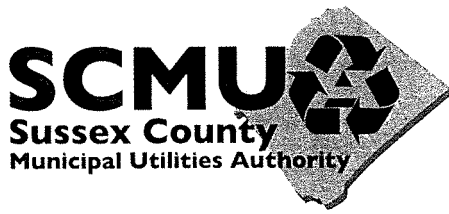
Chistine Vallega requests one additional week for full payment of delinquent water and sewer bill. The amount due by Thursday, November 9, 2023 is \$262.57. Payment must be made in cash for balance due.

Motion by Marino, seconded by Berado to return to the regular meeting agenda at 7:07 p.m. All members present in favor.

Date approved _____

Date released _____

Wendy Brick
Secretary



Sussex County Municipal Utilities Authority

34 South Route 94, Lafayette, NJ 07848

www.scmua.org

December 1, 2023

Honorable Mayor Richard Krasnomowitz
Borough of Hamburg
16 Walkkill Avenue
Hamburg, New Jersey 07419

Re: Estimated Annual Charge - FY2024
SCMUA Sewage Treatment Services

Dear Mayor Krasnomowitz:

Enclosed please find a "Certificate of Estimated Annual Charge", executed by the Chairman of the Sussex County Municipal Utilities Authority, for sewage treatment and disposal services to be provided by the Sussex County Municipal Utilities Authority in Fiscal Year 2024 (ending November 30, 2024). This certificate is in accordance with the "1980 Hamburg Service Contract".

Please note that this charge is an estimated amount. Any necessary additional charge or credit for FY2024 will be calculated in several weeks, after the performance of necessary audits of the Sussex County Municipal Utilities Authority's FY2023 expenses, and tabulation of actual/assigned minimum sewage flows for each participant. A certificate stating this amount will be forwarded to you shortly.

Payments of the FY2024 estimated amounts, corrected by the credit or surcharge for FY2023, must be made in four equal installments, due on or before February 15, 2024, May 15, 2024, August 15, 2024, and November 15, 2024. Invoices for these payments will be submitted to you after the credit or surcharge is determined.

Should you have any questions, please call me at anytime.

Sincerely,

A handwritten signature in black ink that reads 'Timothy Day'.

Timothy Day
Comptroller

Enclosure

cc: Hamburg Board of Public Works, w/encl. ✓
Joseph Brezina, Hamburg Borough CFO, Treasurer, w/encl.
Doreen Schott, Borough Clerk, w/encl.
Valerie Olm, SCMUA Accountant, w/encl.

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CERTIFICATE OF ESTIMATED ANNUAL CHARGE

For Sewage Treatment and Disposal Services
Provided by the Sussex County Municipal Utilities Authority's
Upper Wallkill Valley Water Pollution Control Facilities

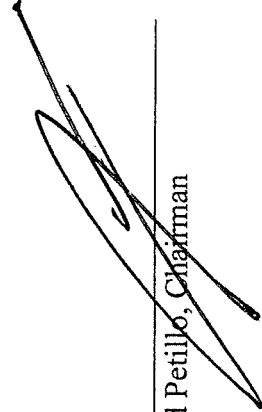
BOROUGH OF HAMBURG
FISCAL YEAR 2024

It is hereby certified that the Estimated Annual Charge to the Borough of Hamburg for sewage treatment and disposal services for the Sussex County Municipal Utilities Authority's Fiscal Year 2024 is \$661,507.

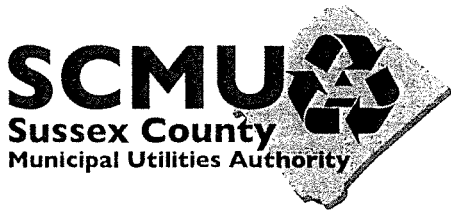
This amount reflects a General Charge (principal and interest on Bonds) of \$122,165 and an Operating Charge (operating and maintenance expenses) of \$539,342.

I further certify that I have been authorized by Resolution of the Board of Commissioners of the Sussex County Municipal Utilities Authority, adopted November 29, 2023, to submit this Certificate of Estimated Annual Charge to the Borough of Hamburg.

November 29, 2023
Date



Ronald Petillo, Chairman



Sussex County Municipal Utilities Authority

34 South Route 94, Lafayette, NJ 07848

www.scmua.org

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Date: November 14, 2023

FY2024 FINAL RATE SCHEDULE EFFECTIVE DECEMBER 1, 2023

TO ALL SCMUA CUSTOMERS:

The Sussex County Municipal Utilities Authority's FY2024 Rate Schedule was presented on October 17, 2023, and was duly adopted on November 1, 2023. The new rates are effective as of **December 1, 2023**. A complete copy of the FY2024 Rate Schedule is available for viewing/printing at the Authority's website WWW.SCMUA.ORG

Highlights of the Adopted FY2024 Rate Schedule include:

Wastewater

- The septage treatment rate shall be set at \$85 per 1,000 gallons (up to 750,000 gallons) and \$80 per 1,000 gallons (from 750,001 gallons and over).
- The liquid sludge treatment rate shall be set at \$110 per 1,000 gallons (0.0% - 5.0%) and \$140 per 1,000 gallons (5.1% - 7.0%).
- The hauled sewage rate is to be set at \$12.14 per 1,000 gallons.
- Sewage treatment service charges for the Upper Walkkill, Hampton Commons & Paulinskill Facilities (see Final Rate Schedule at www.scmua.org).
- Connection fees for the Upper Walkkill System are to be set at \$8,051.00 per EDU for FY2024.
- Connection fees for the Paulinskill System are to be set at \$2,953.00 per EDU for FY2024.
- Review fees for Treatment Works Approval Applications and/or Endorsements of WMP, WQMP and NJPDES-SIU, DGW, DSW Permits, etc. (See Final FY2024 Rate Schedule at www.scmua.org).

Solid Waste

- The maximum ID10 rate shall be \$107.00 per ton, and the ID13 rate at \$125.00 per ton. The charge for bulk tire disposal shall be 3 times the \$125.00 rate or \$375.00 per ton. Asbestos disposal shall be 2 times the \$125.00 per ton rate or \$250.00 per ton. For specific disposal rates review the posted Rate Schedule. A minimum truck scale user charge of \$10.00 will remain for solid waste disposal.

cc M/C
BPW
OS Perry
abc
11/14/23

Upper Walkkill Valley Water
Pollution Control Facility
(973) 827-8880
Fax: (973) 827-6867

Administrative Office
(973) 579-6998
Fax: (973) 579-7819

Solid Waste Facility
(973) 579-6998
Fax: (973) 579-7819

A 12/4/23

- All refrigerators, air conditioners and dehumidifiers requiring removal of CFC's (Freon Gas) shall be surcharged \$10.00 per unit.
- **Residents' Convenience Center** (Bagged Garbage Area) Type 10 bag waste disposal charges are to be set at \$0.15 per pound, with a minimum \$0.50 charge. *Check/Cash Only*. (if necessary, a Credit/Debit Card transaction can be made at the Main Scalehouse only, \$5 minimum charge).
- ID27N non-hazardous contaminated soil disposal charge is \$107 per ton (application required).
- ID23 leaves, brush and grass clippings disposal charge shall remain at \$45 per ton with a minimum scale charge of \$5.00. (grass & loose-leaf disposal must be separated from brush)
- Storage charges for solid waste containers and/or vehicles shall be \$100 per day.
- Charges for loading compost and mulch, and for Asbestos/Secure Disposal are detailed in the Final FY2024 Rate Schedule (www.scmua.org).
- Disposal of clean commercial and municipal hauled Class A recyclables is set at \$65/ton with a \$10 minimum truck scale charge. Disposal of dirty commercial and municipal hauled Class A Recyclables is \$85 per ton. The maximum rate shall be posted at \$85 per ton.
- Charge for Sussex County generated municipal and County Street sweepings shall remain at \$5.00/ton. Charge for Out-of-County public street sweepings shall remain at \$20.00/ton

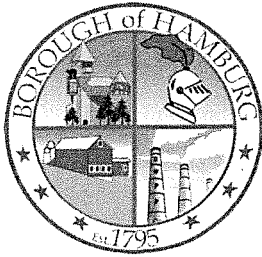
A complete copy of the FY2024 Adopted Rate Schedule is posted on the Authority's website for reference at www.scmua.org. If you would like to request a hardcopy of the FY2024 Final Adopted Rate Schedule, please email your request to tkronski@scmua.org or call (973) 579-6998 x 115.

Sincerely,

Joseph Sesto
Executive Director

Borough of Hamburg

16 Wallkill Avenue
Hamburg, New Jersey 07419



Wendy Brick, Secretary
Telephone: 973-827- 9230 X 4013
Fax: 973-827-0466
bpw@hamburgnj.org

To: Mayor and Council
From: Board of Public Works
Date: November 2, 2023
Re: **Request for review and action on submitted proposal**

At the BPW meeting on November 1, 2023, the following action took place for Council review and approval:

The Board of Public Works recommended that the Council review and make a decision on the proposal submitted by Wind River Environmental for lift station cleaning.

Thank you.